

Application for Issue, Amendment, or Re-Issue of an Airworthiness Certificate - Standard and/or Restricted Category



Application requirements and instructions for completing the form

- a) The CAA Standard Rate hourly charge applies. See [fees, levies and charges](#) on the CAA website for more information.
- b) Refer to Advisory Circular AC 21-2 before completing this application.
- c) To help coordinate availability of staff and to plan travel, applications with acceptable evidence of conformity, as defined in AC 21-2, should be submitted to the CAA not less than 28 days prior to the inspection date requested in Section 6. Provisional information can be provided for some details, on the condition that the complete information is provided well before the aircraft inspection date.
- d) Note: Applicants should clearly understand that unless all the entries on this form are completed accurately and fully prior to the aircraft inspection date, the issue of an Airworthiness Certificate may be delayed.
- e) Applications for aircraft without acceptable evidence of conformity should be submitted to the CAA AS SOON AS THE AIRCRAFT ARRIVES IN NEW ZEALAND, or AS SOON AS THE DECISION TO REBUILD/RESTORE/ RETURN THE AIRCRAFT TO SERVICE IS MADE.
- f) Entries on this form should be typed or printed in block letters. Full model and component designations are required (refer to the manufacturer's data plates).
- g) The charges associated with the issue of the Airworthiness Certificate will be invoiced to the registered owner of the aircraft described in section 3 unless otherwise requested in writing.
- h) The applicant may be required to provide English translations of any foreign documentation.
- i) **Submit completed application and supporting documents to either:**

Email: certification@caa.govt.nz

Post: Certification Unit, Civil Aviation Authority, PO Box 3555, Wellington 6140

<input type="checkbox"/> Initial Issue	<input type="checkbox"/> Amendment *	<input type="checkbox"/> Re-issue *
*If amendment or re-issue, reason for application:		

1. Applicant

Legal Name of Applicant: <input style="width: 90%;" type="text"/>	CAA Participant ID: (if known) <input style="width: 90%;" type="text"/>
<p>Note: Please identify the formal applicant as the registered owner (or the agent of the registered owner), or the organisation that will be <u>invoiced</u> for this application.</p>	
Address for Service:	<input style="width: 95%;" type="text"/> <input style="width: 95%;" type="text"/> <input style="width: 95%;" type="text"/> <input style="width: 95%;" type="text"/>
<p><i>Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e., a physical address) and to promptly notify the Director of any changes.</i></p>	
Tel: <input style="width: 200px;" type="text"/>	Email: <input style="width: 150px;" type="text"/>
Contact person for further information concerning this application:	
Name: <input style="width: 500px;" type="text"/>	Position: <input style="width: 100px;" type="text"/>
Tel: <input style="width: 100px;" type="text"/>	Email: <input style="width: 100px;" type="text"/>

Postal Address: <i>(If different from Address for Service)</i>	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

2. Category of Certificate Sought

Airworthiness Certificate Category Required:						
<input type="checkbox"/> Standard	<input type="checkbox"/> Restricted	<input type="checkbox"/> For the purpose of:	<input type="checkbox"/> Agricultural operation Under CAR Part 137	<input type="checkbox"/> Operation under CAR Part 91	<input type="checkbox"/> International ferry flight	<input type="checkbox"/> Other special purpose <i>(specify below)</i>
<input type="text"/>						
<input type="text"/>						

3. Aircraft Description

Aircraft:	
a. Manufacturer	<input type="text"/>
b. Model Designation	<input type="text"/>
c. Constructor's Serial Number	<input type="text"/>
d. Type Certificate	<input type="text"/>
e. Date of Manufacture	<input type="text"/>
f. Country of Manufacture	<input type="text"/>
g. New or Used	<input type="text"/>
h. Maximum Certificated Take-off Weight	<input type="text"/>
i. Aircraft Registration <i>(if known)</i>	ZK- <input type="text"/>
j. Previous Registration <i>(if applicable)</i>	<input type="text"/>
Engine(s):	
k. Manufacturer	<input type="text"/>
l. Model Designation(s)	<input type="text"/>
m. Serial Number(s)	<input type="text"/>
n. Power/Thrust Rating	<input type="text"/>
o. New or used	<input type="text"/>
p. Date of Manufacture or Date of last overhaul <i>(Whichever is latest)</i>	<input type="text"/>
q. Country of Manufacture	<input type="text"/>
Propeller(s):	
r. Manufacturer	<input type="text"/>
s. Model Designation(s) including blades <i>(if applicable)</i>	<input type="text"/>
t. Serial Number(s)	<input type="text"/>

u. New or Used

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

v. Date of Manufacture or Date of last overhaul
(Whichever is latest)

w. Country of Manufacture

Note: AC 21-1 Appendix 2 lists aircraft models which have been type certificated or type accepted in New Zealand and the basis for New Zealand certification of those models. If the subject of this application is not listed or the certification basis differs, a new or amended Type Certificate or Type Acceptance Certificate is required. Refer AC 21-1.

4. Initial Certification

a. Evidence of Conformity to type certificate:

Attach a copy of the relevant document (for NZ newly manufactured aircraft this may be supplied at the inspection)

	Attached	At Inspection
1. Statement of conformity (NZ aircraft manufactured under Part 148):	<input type="checkbox"/>	<input type="checkbox"/>
2. Export Airworthiness Certificate or equivalent (imported aircraft):	<input type="checkbox"/>	
3. Country aircraft being imported from (if applicable):	<input type="text"/>	

4. Brief history of aircraft:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

b. Data to support CAA eligibility investigation:

If an export airworthiness certificate or equivalent document is not available, or the aircraft was last certified in New Zealand, the CAA will conduct an eligibility investigation to determine and document the process of establishing conformity. (See Advisory Circular AC 21-2 for full details.) The applicant should therefore supply all relevant information to assist the CAA eligibility investigation.

This may include: a copy of the last valid airworthiness certificate; a summary of the aircraft maintenance records available; a certified history of the aircraft since it was last airworthy.

If the aircraft was imported damaged or incomplete or is being rebuilt following an accident in NZ the following will also be required:- photographs of the aircraft as imported; a complete list of damage to the aircraft or a list of missing components; a copy of any accident report; a summary of the proposed rebuild process including source of replacement parts, details of approved repair schemes where applicable, approximate timetable, etc.

Note: The CAA will decide on the basis of the information supplied whether an inspection of the aircraft will be required as part of the eligibility investigation. (This inspection is separate to the final inspection required for certificate issue.)

List the information supplied to support the eligibility investigation below:

<input type="text"/>
<input type="text"/>
<input type="text"/>

5. Supporting Documentation (all aircraft)

Select whether the documents will be available at the time of the inspection of the aircraft or are attached

- a. Modification summary and approvals record
- b. AD compliance summary
- c. Flight Manual
- d. All maintenance records and New Zealand logbook
- e. Additional NZ requirements compliance statement
- f. Last 100 hr/annual inspection records
- g. Weight and balance data
- h. Electrical Load Analysis (required before C of A can be issued)

At inspection	Attached
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

6. Inspection

The aircraft described in Section 3 will be presented for inspection at:

Location:

and will be available from date:

Note: This date is considered provisional only by the CAA. The CAA will require written notification to confirm when the aircraft will be ready for survey at least seven days prior to the requested date.

7. Notification of Registration

The aircraft described in Section 3 is registered, or an application has been made on form CAA 24047-01 for entry onto the New Zealand Register, in the name of:

8. Declaration

Note: The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of a person other than an individual, to a maximum fine of \$50,000.

I hereby declare that I am, or have applied to be, the registered owner (or the agent of the registered owner) of the aircraft described in Section 3 and to the best of my knowledge and belief the particulars entered on this application are accurate in every respect and show compliance with the Civil Aviation Rule Part 21 Subpart H.

Name of Applicant:	<input type="text"/>	Date:	<input type="text"/>
Signature of Applicant:	<input type="text"/>	Owner / Agent: (select)	<input type="checkbox"/> Owner <input type="checkbox"/> Agent