## **CCTV Privacy Notice**

This Privacy Notice (Notice) is designed to inform you of the scope of the personal information that the Aviation Security Service (Avsec) collect with its Closed Circuit Television (CCTV) cameras and your rights in relation to that information. Nothing in this Notice limits or excludes your rights under the Privacy Act 1993 (Privacy Act).

### The information that is collected

Avsec has CCTV monitoring and recording capabilities at security designated airports where its operations are conducted.

The CCTV cameras are primarily located at passenger screening points, including passenger bagsearch areas for carry-on baggage and checked-in international baggage. At some airports they are also located at Avsec reception areas.

Signage advising of CCTV equipment will give notice of areas covered by such equipment.



### The purpose of collecting the information

The CCTV system is in general used to assist with the safety and security of staff, passengers, and facilities. The purpose of having a CCTV system is described in full in the Avsec CCTV policy.

#### Security and sharing of your information

Avsec takes reasonable steps to ensure personal information is protected against loss, damage, misuse and unauthorised access. Avsec restricts access to personal information to authorised Avsec staff and to those individuals who need access to this information in order to assist Avsec in performing its duties and obligations.

Avsec, at its discretion, may make archived CCTV images available to certain agencies provided that the information being sought is for an "external permitted purpose". This is a purpose is authorised under principles 10 & 11 of the Privacy Act.

## Is collection of this information authorised or required under a particular law?

Avsec is the certified Aviation Security Service Operator at the security designated airports. The use of CCTV in the designated areas is authorised by the Avsec General Manager.

## The rights that individuals have to access the information

If you are recorded by Avsec's CCTV cameras, you have the right to access that footage and to make any corrections so long as that information relates to you.

The length of storage of footage varies from airport to airport so there is no guarantee that this information will still be held by Avsec at the time you want to access it.

You may request confirmation of whether or not Avsec holds any personal information about you and you may request access to your personal information that Avsec holds. As part of this process Avsec will have to verify your identity. Access will be granted unless one of the grounds for refusal to do so under the Privacy Act applies.

# **Contact details**

If you have any queries about this Privacy Notice or any information that Avsec has collected, please contact:

The Privacy Officer Aviation Security Service PO Box 2165 Wellington New Zealand