

# Appendix 7

## Assess your information security



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Does my organisation provide <b>standardised information security training</b> for new staff?	<input type="radio"/> Yes	<input type="radio"/> No
How frequently do staff undertake <b>refresher training</b> on <b>information security</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Are specific <b>information security risks</b> made clear to staff during <b>induction training</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Are <b>information security policies</b> and procedures documented clearly and <b>accessible</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Do <b>information security policies</b> recognise the <b>value of information</b> and the <b>risks of unauthorised access or disclosure</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Are <b>key documents identified</b> that should be afforded the <b>greatest level of protection</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Is <b>information security messaging routinely communicated</b> to all staff?	<input type="radio"/> Yes	<input type="radio"/> No
Does my organisation have a comprehensive <b>information security incident response plan</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Does my organisation <b>routinely test</b> its information security <b>incident response plan</b> ?	<input type="radio"/> Yes	<input type="radio"/> No
Are <b>reporting procedures</b> relating to <b>suspicious cyber issues</b> clear and accessible?	<input type="radio"/> Yes	<input type="radio"/> No

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**To enhance information security, my organisation can...**

Date:

